Privacy Notice – Primary school pupils

At school, we care about your privacy and keeping you safe. Here's how we collect, store, and use your information:

Only trusted grown-ups, like your teachers and headteacher, can open folders with your information in them. Our Data Protection Officer is Mrs Wendy Harrington. Her role is to look after your data. The Data Protection Officer can be contacted at: DPO@ebor.academy or by asking an adult in the school office to contact her.

Why we keep personal information about you?

We aim to give you the best possible care and help you with your learning. We keep records about you and how well you are doing at school. The information helps us to keep you safe and healthy at school and get in touch with your parents when we need to.

What information do we keep about you?

Your school is a member of Ebor Academy Trust who look after your data.

The information we hold includes your name, age and where you live, Your parent/carers' details, Your favourite subjects and what you enjoy doing in school, when you have been ill, any special needs or allergies you might have and pictures or recordings of you.

How do we collect information about you?

Information you tell us and information others, such as your family tell us is kept safe. We also hold information from other organisations such as your doctor. We use this information to provide you with a good safe education.

How long do we keep your information?

We only keep your information for as long as we need it to help you at school. When we don't need it anymore, we say goodbye to it! We often pass the information on to your secondary school when you leave us.

Remember, you have rights

We only keep information we need and you can ask for inaccurate data to be corrected.

We do not share it unless we have to or you want us to.

You can have a copy of information we hold about you.